bettr strata

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NSW Strata Proxy Appointment Form

Under the Strata Schemes Management Act 2015 (Clause 26(1) of Schedule 1)

Owner Details

- **Date:**
- **Owner(s) Name(s):**
- **Lot Number:**
- **Strata Plan Number:**
- **Proxy's Name:**
- **Proxy's Address:**

Appointment Details

- **Period or Number of Meetings for Proxy Appointment:**
  (Tick or complete as appropriate. Appointment cannot exceed 12 months or 2 consecutive annual general meetings.)
  - 1 meeting
  - meetings
  - 1 month
  - months
  - 12 months
  - 2 consecutive annual general meetings

Voting Authority

Choose ONE option:

1. **This form authorises the proxy to vote on my/our behalf on all matters.**
2. **This form authorises the proxy to vote on my/our behalf on the following matters only:**
   (Specify matters and any limitations below)

Managing Agent Appointment

- **If a vote is taken on whether the strata managing agent should be appointed or remain in office, or whether another managing agent is to be appointed, I/we want the proxy to vote as follows:**
  (Delete if not applicable)

Important Notes

- If the proxy already holds more than the permitted number of proxies, they cannot vote on your behalf.
- **Signature of Owner(s):** Date:

Instructions & Legal Notes

- This form must include the date and be given to the secretary of the owners corporation at least 24 hours before the first meeting (for large schemes), or at/before the first meeting (for other schemes).
- A later proxy appointment form will revoke this one.
- The appointment lasts until the end of the specified period, or up to 12 months, or until the end of the second AGM after signing (whichever comes first).
- Proxy limits:
  - Schemes with 20 lots or less: 1 proxy per person
  - Schemes with more than 20 lots: up to 5% of total lots per person
- Contracts requiring votes or proxies at another's direction are void and unenforceable.

Proxy Voting Rights

- A proxy may vote on a show of hands (or other approved means), demand a poll, and vote separately for each appointment.
- A proxy cannot vote:
  - If the owner is present and votes personally
  - To confer a material benefit on themselves if they are a managing agent or property manager
  - If restricted by this form